



Sunnyside Hall

Rusthall Road, Rusthall, Tunbridge Wells, Kent TN4 8RA

Company No: 4774580

Registered Charity No: 1101737

Trustees' Annual Report For year ended 31st May 2025

1. Structure, Governance, and Management

Sunnyside Hall is a charitable company limited by guarantee, registered with Companies House (Company Number: 04774580) and the Charity Commission (Charity Number: 1101737). The hall is governed by its Memorandum and Articles of Association.

Trustees are appointed in accordance with the governing document. During the year, Trustees met, largely virtually, to oversee hall management, activities, and finances. New Trustees receive induction and guidance on their legal responsibilities.

2. Objectives and Activities

The objects of the charity are to provide a hall and facilities for use by the local community for educational, recreational, and social activities.

During the year, the hall supported a wide range of community activities, including sports, cultural events, and private hires, with a focus on inclusivity and accessibility.

3. Achievements and Performance

- **Keyholder and Security:** No Trustees were willing to act as keyholder at the start of the year. While most Trustees' decisions were unrelated to the absence of CCTV, the minority who voted to retain CCTV protection considered it unfair to assume the role without wider support.
- **CCTV Incident:** Six weeks after internal CCTV was disabled, a child was involved in a car park accident. CCTV evidence was requested, and the matter proceeded without Trustee involvement.
- **Sports Activities:** Trustees established a "pay and play" racket-sports group, running badminton and pickleball sessions every Friday. The initiative grew in popularity, quickly recouping the initial equipment costs.
- **Facilities Improvements:** External storage was consolidated into a new internal store, freeing the rear area for potential development, including a secure children's play area. A stray bush was removed from the front lawn, enlarging the grassed area for bouncy castles and croquet as part of hall hire. The installation of a permanent canopy over the entrance was approved, with work scheduled for the new financial year.

4. Financial Review

The hall's finances, previously managed via spreadsheet, were migrated to an online subscription-based accounting system to handle increased usage more effectively. The financial position remains sound, with income sufficient to cover ongoing expenses and minor improvements.

As the year closed, our long-serving independent financial inspector, Kate Metcalfe, stepped down after 13 years of invaluable service.

5. Risk Management

Trustees regularly review principal risks, including health and safety, safeguarding, financial management, and property security. Measures are in place to mitigate these risks, such as maintaining insurance coverage, implementing safety policies, and monitoring financial controls.

6. Plans for the Future

Trustees plan to develop the rear area for community use, potentially including a secure children's play area. The permanent canopy installation will commence, and ongoing improvements will continue to support hall users.

7. Trustees

During the year, Trustees Phil Winter and Barrie Stringer stepped down. We welcomed Rachel Gough to the hall management team. Trustees remain committed to ensuring the hall continues to serve the community effectively.

8. Acknowledgements

The Trustees thank all volunteers, hall users, and supporters whose contributions make Sunnyside Hall a vibrant community resource.