



# Sunnyside Hall

Rusthall Road, Rusthall, Tunbridge Wells, Kent TN4 8RA

Telephone 01892 513777

Company No: 4774580 Registered Charity No: 1101737

05/09/2018

**Sunnyside Hall A.G.M**  
**Wednesday 5<sup>th</sup> September 2018**  
**7.10p.m.**

**Present:** Phil Winter, Kevin Powley, Barry Stringer, Toni Pierce

**Apologies:** Rev Ronnie Williams, Eugene Gardner, Liz Day

**Minutes from last A.G.M:** An amendment to the previous minutes was noted in that the only ex officio trustee is the vicar of Rusthall, Ronnie. Nominated trustees, are representatives of Holding Hands & Rusthall Scouts. The remainder of trustees are elected.

**Matters arising from the last meeting:**

The proposed work party did not happen, but thanks were extended to Charlotte Norris for clearing the path during the early summer.

It was confirmed that the gates along the path to the side of the property are bolted but accessible from the house side, but not accessible from Rusthall Road.

**Chairs Report:**

**Hall usage:**

Since May 2017 the hall has continued to be used very regularly by a wide range of users. The regular users include:

- Holding Hands pre-school, who use the hall 5 days per week from 8:30-4:30 during school term time.
- Rusthall Cubs, Scouts & Explorer Scouts use the hall on a Wednesday and Thursday evening during school term times.
- Rusthall Community Cinema every 2<sup>nd</sup> or 3<sup>rd</sup> Saturday
- Keep fit on Tuesday, Pilates on Thursdays, Djembe drummers monthly on Friday and Zumba on Saturdays.

There were 42 bookings for the hall from 1<sup>st</sup> June 2017 to 31<sup>st</sup> May 2018. We have 12 bookings from 1<sup>st</sup> June to November 2018. Most of the casual bookings are children's parties, but we also have some 1<sup>st</sup> aid courses.

**Hall maintenance:**

No significant building works have been undertaken during the past year.

Rooflight replacement and blackout screens to 3 or the 4 roof lights.

The permanent mounting a new sound system and 4K projector. These are available to hall hirers.

A Bluetooth facility which allows users to play music etc. over the hall speakers.

A new rug has been purchased for the front entrance.

### **Hallmark accreditation**

In February 2018 we achieved level 1 accreditation with Rural Kent.

### **Policies:**

We have produced and updated some policies as part of the Hallmark accreditation. The cleaning policy is pending finalisation as this will dovetail with HH policy.

**Treasurer's Report:** Eugene was not present so not able to present the accounts.

Two questions arose from the review of the audited accounts for which Eugene is requested to report back at the next meeting. An explanation of the repair and maintenance costs and also the equipment purchases made in 2017-18.

### **Election of Trust Members:**

#### **Elected trustees:**

Eugene Gardiner is in his 2<sup>nd</sup> year since being re-elected.

Phil Winter was re-elected for another term

Barrie Stringer who joined the trustees during the past year was duly elected.

Kevin Powley becomes an elected trustee

**Ex Officio trustee** Rev Ronnie Williams continues in post

#### **Nominated trustees:**

Rusthall Scouts have nominated Liz Day as their representative trustee. She was welcomed in her absence.

Holding Hands hope to nominate a replacement trustee at their AGM on 24<sup>th</sup> September.

Judith Offord & Russell Davies have just stood down from the trust.

Holding Hands nominated trustee, Matt England was replaced during the year by Charlotte Norris who has also recently stood down.

The meeting thanked all the trustees who have served during the past year.

The chair of the trustees will be decided at the next meeting of trustees.

Toni Pierce volunteered to take minutes for the trust during the next year. Those present thanked Toni.

#### **Any Other Business:**

Would Holding Hands like a SSH trustee to become a HH trustee? This will be discussed at the HH AGM on 24<sup>th</sup> September.

Toni thanked Phil for maintaining the SSH garden and driveway. All present agreed.

HH will seek a member of their trust to help support garden/maintenance. Kevin said he will also seek someone from the Scouts to do the same at the Scout AGM on 20<sup>th</sup> September.

The meeting closed at 7.45p.m.