



Sunnyside Community Hall

Rusthall Road, Rusthall, Tunbridge Wells, Kent TN4 8RA

Company No: 4774580

Registered Charity No: 1101737

Minutes of the Annual General Meeting On Friday 6th September 2024 at 6:30pm.

Attending

Barrie Stringer
Eugene Gardner (chair)
Liz Day
Phil Winter

Apologies

Ronnie Williams
Sue Hope
Rosemary Romano
Toby Odone

- 1) Eugene rose to the chair, welcomed all attendees and read out the names of those who sent apologies. Introductions were thought unnecessary with so few attendees – all Trustees, and the meeting considered possible reasons for the poor attendance. Phil thought a Friday evening may be an issue for some although it was noted that 15 came to the last AGM which was also on a Friday. Eugene reported that he had made two announcements on the Rusthall Facebook group, posted on the WhatsApp group of all four hall sponsored groups, and sent email invitations to all who attended the last year's AGM, as well as all those who had rented the hall in the previous 12 months – both one-time and regular hirers. Liz thought that a paid advertisement in Rusthall Life should be considered for the next year.
- 2) There were no matters raised arising from the previous year's AGM.
- 3) The meeting received the audited accounts for the year just ended and some questions were raised (none with prior notice allowing time for research).
 - a) Phil asked about the balance of the grant received for providing badminton as a weekly event. Liz reminded us that the one-year review of matting was still current, so possible further outlay may be required.
 - b) Liz questioned the source of the £100 donation. Post-meeting research revealed that this came from someone who hired the hall for a party during the year.
 - c) Barrie asked how many account categories were in the spreadsheet used in the source for the accounts. Post-meeting research revealed that 15 were used.
- 4) The meeting then ratified Mrs Catherine Metcalfe's appointment as external auditor for the year.
- 5) The meeting received the Trustees' Report. There were no matters arising.

6) Trustee appointments.

Toby Odone and Eugene Gardner would remain in post as Trustees for their final year of their period of office.

Phil Winter resigned as a Trustee after just over 9 years' service and was thanked for the time he had donated to our charity.

Barrie Stringer did not stand for re-election and in accordance with article 3.8 stood down as a Trustee with immediate effect.

Kevin Powley had resigned in December 2023.

Liz Day and Ronnie Williams remained in-post being nominated Trustees.

7) Three potential projects were then considered to enhance the hall. Only one was to be proceeded with due to limited funds and Trustee resources.

a) Re-modelling of the rear external space. Eugene had received an indicative estimate of £21,458 to develop the ground to be suitable for a child-safe family area. No one was at the meeting to speak in favour of this.

b) Re-flooring the hall with a new surface that was suitable for sports as well as children's play. Toby Odone had received an indicative quotation of £9,000 excluding the kitchen and toilet block.

c) Provisioning of a canopy outside the main door to protect queuing parents and Cinema-goers from inclement weather. Eugene had received an indicative quotation of £17,394 for a polycarbonate cover extending to the middle of the bench area.

After some discussion the meeting agreed to proceed with the provisioning of a canopy outside the main door. Eugene will apply for any necessary Planning Permissions then arrange quotations and manage the project, reporting back to the Trustees at their next meeting.

8) Under any other business, Phil asked that hirers of the car park on 28th September be reminded that access to his property was to be maintained.

The meeting closed at 8pm.